

Allocations Committee



Jared Vega, Chair

Wednesday, April 7, 2010
5:00 pm to 6:30 pm
Public Health
4041 North Central Avenue, Phoenix
14th Floor, Training Room

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Meeting Minutes

Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT	Cheri Tomlinson	AT	Debby Elliott <i>alt: Philip Seeger</i>	AT	Jared Vega	AT	Larry Stähli
EX	Maclovia Morales	EX	Mary Rose Wilcox <i>alt: Mark Kezios</i>	AT	Michael Bryson	AT	Randall Furrow
AT	Carlos Perez						

Guests

Scott Haverstock	Judy White	Rob Bailey	Laura ?????
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Administrative Agent Staff

Jen Hawkins	Rose Conner	Dyle Sanderson
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Support Staff: John Sapero

Welcome, introductions and declarations of any conflicts-of-interest

Jared Vega called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

MEETING MINUTES *continued*

Determination of quorum

Jared Vega determined that quorum was established with seven of nine members present at approximately 5:05 pm.

Review of minutes and action items

Participants silently reviewed the summary minutes for the February 3, 2010 meeting. No corrections were voiced.

Administrative Agent update

Rose Conner distributed an utilization report, as follows:

Part A Grant Year 2009 Closeout Update

Total Part A Grant 2009	\$7,773,630.00
Total Expenditures 3/31/10	\$6,933,252.90
(Includes \$697,829.71 transferred to ADAP)	
Bills in process of payment	\$ 724,781.70
Remaining funds available for	\$ 115,596.30

Final reconciliation and carryover

The Planning Council directed the AA to transfer \$881,824.38 to ADAP in March. This directive was based on the AA's estimate of funds that would be available at the end of the grant year. Several adjusted billings and expenses have been submitted by providers for services, and the amount of funds remaining for transfer to ADAP was less than expected.

The AA is requesting that the Allocations Committee conduct a vote of support for the AA to revise the previous allocation to ADAP from \$881,824.38 to \$697,829.71. These funds have already been transferred to ADAP.

The AA will report the final amount of funds available for carryover to the Planning Council in May, following the processing of all final billings and expenditures. The Planning Council has already approved any carryover funds to be allocated to ADAP in 2010.

The AA has been notified that the EMA's 2010 Grant Award has been announced. Part A received an award of over \$8 million. A separate Grant Award for Minority AIDS Initiative funding was also announced. The EMA received an award of \$337,320 – a 66% increase over GY 2009.

Committee Chair Update

No update was provided.

Ryan White Part B/ADAP Update

Rob Bailey from the Ryan White Part B Program discussed:

- All of the funds provided from Part A have been spent on pharmaceuticals for the ADAP program.
- Part B has received a GY 2010 award of \$14,709, 499. Part B supplemental funds have not been awarded. The GY 2009 supplemental award was over \$2 million. The supplemental award should be announced by early May.
- Part B may have a small carryover request.
- The State of Arizona has not made a determination on the amount of matching funds Part B will receive.
- There have been increases in the number of clients served by ADAP over the past three months. It is expected that this trend will continue. Because of this, ADAP is reviewing methods that could be implemented (such as ensuring private insurance eligibility prior to completing an ADAP application) that would help to continue to provide ADAP services to as many clients as possible. ADAP will be working with case managers and other providers to gather input about process improvements.

Reallocations

Jared Vega discussed his desire for a vote of support for the Administrative Agent's revised reallocation of funds to Ryan White Part B/ADAP.

MOTION: Cheri Tomlinson moved to forward a vote of support for the Administrative Agent's revised reallocation of funds (from \$881,824.38 to \$697,829.71) to Ryan White Part B/ADAP. Larry Stähli seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Rob Bailey commented that there were challenges transferring Part A funds so late in the grant year. Rob recommended that any final reallocations to Part B/ADAP be finalized earlier in the next grant year.

Rose Conner provided an overview of administrative efficiencies that have been implemented to ease the transition of funds from Part A to Part B.

Cheri Tomlinson requested that Part B provide consistent data reporting to the Allocations Committee and the Planning Council. Rob Bailey provided an overview of the data could be provided.

Reallocations

MEETING MINUTES *continued*

John Sapero provided an overview of the funding spreadsheet provided to meeting participants. The spreadsheet presented funding scenarios based on the recommendations developed at the GY2010 PSRA session(a 1.6% “flat” funding, and a 7.4% increase), and a scenario based on the actual award increase (4.1%).

Rose Conner provided an overview of GY 2009 utilization, and offered funding considerations for various service categories based on this utilization. Rose discussed that MAI funding is awarded separately, and would need to be allocated separately. The AA would like to meet with the committee once the MAI funding was awarded to determine strategies to utilize these funds effectively.

The committee deliberated the advantages/disadvantages of using each funding strategy as a starting point for the determination of final allocations for GY 2010. Scott Haverstock noted that the 4.1% scenario funded core services in a similar manner as the 7.4% scenario.

Rose Conner discussed the 4.1% scenario provided similar funding as in GY2009. This scenario would allow the AA to contract services in the similar format.

Scott Haverstock discussed that changes in non-Ryan White funded health care services may create increased utilization in some Part A services, such as Mental Health services. Rose Conner related that the AA is monitoring the proposed changes to non-Ryan White services closely.

Cheri Tomlinson asked if the funding presented in the 4.1% scenario would mean that the dental insurance program would institute a wait list. Rose Conner and Judy White discussed that there were options to adjust services (such as changing the dental insurance plan benefits, or revising eligibility guidelines) to keep a wait list from developing.

Jen Hawkins discussed that the committee might consider increasing the funding for Oral Health services by utilizing funds from other non-Core service categories that were under-utilized in GY 2009. This would eliminate the need to start a wait list.

Judy White provided background information regarding the increased utilization of Oral Health services. Cheri Tomlinson discussed that the Part D dental grant will end on July 31. The 39 clients in this program would most likely transfer to the Part A dental program.

Scott Haverstock discussed that if additional funding was needed, non-Ryan White prevention funding might be able to fund outreach activities, allowing Part A funds to be redirected to Oral Health services.

Rose Conner discussed that the Council will need to review MAI funding, and these funds may be better used to fund targeted Outreach services. Rob Bailey related that Part B is looking at non-traditional means to provide outreach services as well.

Jen Hawkins noted that GY2009 Outreach funding includes \$50,000 for the HIV Care telephone referral line. The referral line could be discontinued and the funding could be reallocated to Oral Health services.

There was discussion regarding the need to continue funding the telephone referral line.

MEETING MINUTES *continued*

Michael Bryson noted that at the PSRA session, funding for Core services was maintained equally in each funding scenario. He questioned whether the Core services funding in the 4.1% scenario should be decreased proportionally. Rose Conner replied that the funding for all services should be based on need. John Sapero added that the Council traditionally shifts the funding for all services proportionally once the grant award is announced. This was how the 4.1% scenario was determined.

Cheri Tomlinson discussed she felt it was important to add funding to Oral Health services, but funding should not come from other Core services.

MOTION: Debby Elliott moved to discontinue the HIV Care telephone referral line and reallocate \$50,000 to Oral Health Services. Michael Bryson seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

MOTION: Larry Stähli moved to accept the 4.1% funding scenario, with the revised Oral Health services and Outreach services allocations, as the starting point for final allocations determinations. Debby Elliott seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

There was discussion regarding how to proceed to develop a final allocation recommendation. Larry Stähli proposed waiting one month before the final allocations were determined, in order to evaluate the true need for Oral Health services. Judy White provided information on new enrollments and an overview of how billing for the dental insurance plan is managed.

Rose Conner related that there is flexibility over the grant year to adjust funding for any service category to meet needs, and that reallocations could occur later in the grant year.

MOTION: Randall Furrow moved to use the amended 4.1% scenario as the final recommendations to present to the Planning Council for approval. Michael Bryson seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Determination of agenda items for the next meeting

In addition to recurring agenda items, the following agenda items were added:

MEETING MINUTES *continued*

Agenda Items

Review of allocations
PSRA discussion, contingency planning, reallocations
AZ legislative update
Health care reform discussion

Action Items to be completed by the next meeting:

Task	Assigned To

Current Event Summaries

Debby Elliott discussed that Care Directions is now providing Part A case management services to Pinal County clients.

Cheri Tomlinson discussed that the Kids Care program has not been reinstated in Arizona.

Call to Public

Rob Bailey discussed that the correct amount of the Part B grant award is \$14,709,499, not \$14,009,499 as stated earlier.

Adjourn

The meeting adjourned at 6:29 pm.